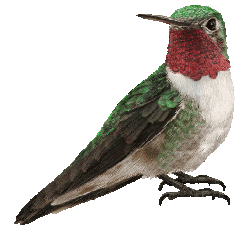


Messinger Woods Wildlife Care and Education Center

HOSPITAL SCHEDULE REQUEST

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Volunteer Hospital Assistant (Location: Vermont Hill Road, Holland, NY-works directly with wildlife)

YOU ARE REQUESTED TO WORK: One shift EVERY week during busy season: JUNE – AUGUST

Name _____ (H) Phone _____ (C) Phone _____ Date _____

Please select a PRIMARY and an ALTERNATE schedule choice. We will schedule your FIRST CHOICE if your request is returned early and not already filled by other volunteers.

Check the ONLINE Calendar for Shifts Still Available! First Come First Served!

FIRST CHOICE (Primary Day of Week/Shift Time)

MON TUE WED THUR FRI SAT SUN

Shift 1 9:30-1:30

Shift 2 1:30-5:30

Shift 3 5:30-9:30

SECOND CHOICE (Alternate Day of Week/Shift Time)

MON TUE WED THUR FRI SAT SUN

Shift 1 9:30-1:30

Shift 2 1:30-5:30

Shift 3 5:30-9:30

NOTE: SHIFT LEADERS ON 1st and 2nd Shift MUST stay 10 minutes after each shift to brief incoming Shift Leaders.

Please document any known vacation or unavailability or comments below. Vacations and Requests, if known in advance, will be scheduled; emergency “call offs” will require you to call in. If you wish to work more than 4 hours each week, please let us know that as well!

To ALL VOLUNTEERS: We work exclusively from these HOSPITAL SCHEDULE REQUEST forms to schedule volunteers! Please help by filling this out and sending ASAP to Margaret Curran via snail mail or ****NEW**** Email: margaret@messingerwoods.org

PLEASE DO NOT: Give schedule requests via email without this form, over the phone, or in crossing.

SEND FORM TO:

Margaret Curran, 29 Henning Drive, Orchard Park, NY 14127

Or save this form to your name and email it to: Margaret@messingerwoods.org

Please note if you do not receive an email notification that your application was received – resend it via snail mail. Its up to you to make sure we have it. To verify, check the online calendar to see if you are scheduled. **THANK YOU! Please make a copy for your own records.**

Margaret Curran: (H) (716)662-2613 or (C) (716)471-3009
Thank you for your cooperation.